



**West Virginia State  
Treasurer's Office**

**DEPOSIT REQUEST**  
Fax Number (304) 340-1507

**DEADLINE: 9:00 AM**

**ACH and FedWire**

☐ WIRE

☐ ACH

FedWire Instruction: contact Participant Accounting for instructions  
(304) 340-1577 or (304) 340-1573

Local Government Account Number: \_\_\_\_\_

Investment Pool (ex: Money Mkt, Short Term Bond): \_\_\_\_\_

Local Government Account Name: \_\_\_\_\_

Amount: \_\_\_\_\_

Financial Institution Name: \_\_\_\_\_

Bank Transit Routing/ABA # (9 digits): \_\_\_\_\_

Bank Account # (to be debited): \_\_\_\_\_

The West Virginia State Treasurer is hereby authorized and directed to withdraw the requested amount from the bank account indicated and deposit that amount into the above designated investment account for settlement on the next available business day through the ACH network.

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

☐ IF DEPOSITING BY CHECK, please complete this section.

Date of Check: \_\_\_\_/\_\_\_\_/\_\_\_\_ Check #: \_\_\_\_\_ Amount: \$ \_\_\_\_\_

Treasurer's Office Use Only:

ACH \_\_\_\_\_

Wire \_\_\_\_\_

Received \_\_\_\_\_

Settlement \_\_\_\_\_

Questions? Phone: (304) 340-1577 or (304) 340-1573