



**West Virginia State
Treasurer's Office**

WITHDRAWAL REQUEST

Fax Number (304) 340-1507

DEADLINE: 9:00 AM ACH and FedWire

☐

WIRE

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ACH

Local Government Account Number:

Investment Pool:

(ex: Money Market, Government Money Market, Short Term Bond)

Local Government Account Name:

Amount:

**

\$

If \$10,000 or greater, see note below.

Financial Institution Name:

Bank Transit Routing/ABA # (9 digits):

Bank Account # (to be credited):

The West Virginia State Treasurer is hereby authorized and directed to withdraw the requested amount from the investment account and deposit that amount into the bank account designated above for settlement on the next available business day through the ACH network.

Please note: Two signatures required for all withdrawals.

Authorized Signature: _____ Date: _____

Authorized Signature: _____ Date: _____

Telephone Number: _____

**** For withdrawals of \$10,000 or greater, one of the above signatures must be notarized using form below.**

STATE OF WEST VIRGINIA, COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ Date _____ by _____

My commission expires _____

Notary Public

Treasurer's Office Use Only:

ACH _____

Wire _____

Received _____

Settlement _____

*Questions? Please contact us at
(304) 340-1577 or (304) 340-1573*